

Information and Instructions for the Fundamentals of Engineering (FE) Exam Application www.bels.alabama.gov

APPLICATION FORM

The application **must be typed** and all questions must be answered. The application form must have an original signature and notarized when submitted. E-mail, copies and faxed applications will not be accepted. The application can be completed and printed from the website.

First time applicants submit - The application with all questions answered and \$75 application and exam fee

Re-exam applicants submit - The application with only questions 1-12 and 15 completed and the \$130 re-exam fee

DEADLINES

Application and fee must be received in the Board office no later than January 15 for the April exam and no later than July 1 for the October exam.

Exams are given twice yearly, in April and October. See Dates and Deadlines on our website for current exam dates.

We are experiencing a great deal of delays in mail being received by this office; therefore we would caution you that you should allow sufficient time for your application to reach us. **This office cannot be responsible for delays in the receipt of applications caused by the mail service. Applications received after the filing deadline will be processed for the next scheduled exam.**

Questions 1-4, 6-12 & 14 should be self explanatory

Question 5 - Exam center locations: Auburn, Birmingham, Huntsville, Mobile and Tuscaloosa

Question 13:

Section 34-11-4(2)a

Graduate from a four year engineering curriculum accredited by (EAC/ABET).

Requirements after passing the exam for certification as an Engineer Intern: Requires transcript sent directly from school to the Board Office.

Section 34-11-4(2)b.1

Graduate from an unapproved four year engineering curriculum from an institution which is regionally accredited or a four year engineering graduate from a foreign university.

Requirements after passing the exam for certification as an Engineer Intern: Requires transcript sent directly from school to the Board Office or evaluation of your transcript from ECEI or AACRAO if your degree is from a foreign country **plus** two years of progressive engineering experience that is acceptable to the Board.

Question 15: A notary is a public officer who attests or certifies writings to make them authentic and takes affidavits, depositions, and protests of negotiable paper. A notary can be found at most banks, companies, and universities.

GRADUATES OF FOREIGN UNIVERSITIES

If you attended and graduated with a BS degree from a foreign university regardless of additional degrees received, you will be required to have your transcript evaluated by ECEI (Engineering Credentials Evaluation International) or AACRAO. You may contact ECEI at www.ecei.org and AACRAO at www.aacrao.org. ECEI & AACRAO will provide you with the information and instructions necessary for the evaluation of your transcript. **There is no waiver to this requirement.**

FEE

First time applicants - \$75 application and exam fee

Re-exam applicants - \$130 exam fee

Your check or money order should be made payable to the "PE & LS Fund." Cash and credit cards are not acceptable.

Should you fail to appear for the exam or fail to pass the exam, you will be required to refile the application with only certain questions completed and pay the exam fee in order to be admitted to another exam.

Please note: All fees are non-refundable and non-transferable

WHERE TO MAIL THE APPLICATION

The typed application form, completed in its entirety, should be mailed with the appropriate fee to:

*Alabama State Board of Licensure for
Professional Engineers and Land Surveyors
P.O. Box 304451
Montgomery, Alabama 36130-4451*

Street address: (FedEx or UPS Address Only) The RSA Union, 100 N Union Street, Suite 382, Montgomery, AL 36104-3702

QUESTIONS

If you have any questions concerning the FE application, you can contact Alice at (334) 242-5085 or alice.stewart@bels.alabama.gov